

NEW HEIGHTS CHARTER SCHOOL

BOARD MEETING MINUTES

September 27, 2017

New Heights –Lower Campus
12:06 Call to order by Gail Berlant

In Attendance: **Quorum Achieved**

Erin Keller, Board Member
Kelli Agner, Board Member
Gail Berlant, Board Member
Michelle Robson, Board Member
Helene Brown, Board Member
Peter Schoenfeld, Board Chairperson; - telephonic

Amy Berfield, Executive Director
Samira Estilai, ExED Representative

1) **Open Public Comment**

Welcome to April, New Heights Director of Programs.

2) **Review of Minutes**

Helene Brown moved to approve the board meeting minutes of June 14, 2017,
Michelle Robson seconded the motion, vote 6:0 in favor; motion passed.

3) **Approval of Prop 39 application to LAUSD for continued use of space at King Elementary School**

Kelli Agner made a motion to approve the Prop 39 application, Michelle Robson seconded the motion; vote 6:0 in favor; motion passed.

4) **Discussion of Financials**

Ms. Estilai presented the August 2017 financials, including the Income Statement, Balance Sheet, Cash Flow, Check Register and Credit Card Recap. Helene Brown made motion to accept the Aug 2017 financials, Gail Berlant seconded the motion; vote 6:0 in favor; motion passed.

5) **Approval of FY 16-17 Unaudited Actual Report**

Kelli Agner made a motion to approve the unaudited actuals, Michelle Robson seconded the motion; vote 6:0 in favor; motion passed.

6) **Approval of One-Time Funds Spending Plan**

Helene Brown made a motion to approve the One-Time Funds spending plan, Gail Berlant seconded the motion; vote 6:0 in favor; motion passed.

7) Board Approval of updated policies

Kelli Agner made the motion to approve the updates to the Field Trips and Cultural Excursions, Education for Foster Youth, Uniform Complaint Policy and Procedures, General Complaints, 2017-18 Master Plan for English Language Learners, Suicide Prevention Policy and for Upper Campus co-located with King ES: District Health, Safety and Emergency Plan which incorporates the District's Suicide Prevention Policy, and Attendance Policy policies as presented. Helene Brown seconded the motion; vote 6:0 in favor; motion passed.

8) Revision of Policy related to Supporting Teachers to Clear their Multiple-Subject Credentials

Kelli Agner made a motion to approve the revision of the support plan for teachers clearing their credential. Helene Brown seconded the motion; vote 6:0 in favor; motion passed.

9) Certification of Board Compliance Review

Item tabled until next meeting.

10) Executive Director's Report

Amy Berfield distributed and presented the Executive Director's Report with update on LCAP progress and discussion of goals for 2016-17, including review of student performance data. No Board action required.

Meeting adjourned by Gail Berlant at 1:26 PM

Next Meeting November 8, 2017 at 12:00 noon.

Submitted by Kelli Agner

New Heights is committed to providing a working and learning environment that is free from unlawful discrimination and harassment. The school's nondiscrimination policy covers admission or access to, or treatment or employment in, school programs and activities. The lack of English language skills will not be a barrier to admission to or participation in school programs or activities.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the New Heights Charter School Board may request assistance by contacting Mary Griffin, Lower Campus Office Administrator.