

NEW HEIGHTS CHARTER SCHOOL

BOARD MEETING MINUTES

June 20, 2018

New Heights Upper Campus

12:10 Call to order by Peter Schoenfeld

In Attendance: Quorum Achieved

Erin Keller, Board Member

Gail Berlant, Board Member

Bob Madok, Board Member

Peter Schoenfeld, Board Chairperson;

Michelle Robson, Board Member (in attendance for agenda item #2 via telephone)

Amy Berfield, Executive Director

Amy Schlecter, ExED Representative

1. Open Public Comment

None

2. Approval of terms for Board Members: Kelli Agner (retroactive approval for July 1, 2017-June 30, 2020 and Bob Madok (March 9 2018—2021).

Gail Berlant made a motion to approve the three year Board Member term of Kelli Agner affected as of July 1 2017 . Bob Madok seconded the motion; vote 4:0 in favor; motion passed

Peter Schoenfeld made a motion to approve the three year Board Member term of Bob Madok retroactive to March 9, 2018. Gail Berlant seconded the motion; vote 4:0 in favor; motion passed.

3. Approval of Minutes

Gail Berlant made a motion to approve the minutes. Erin Keller seconded the motion; vote 4:0 in favor; motion passed

4. Discussion of Financials

ExEd presented the May financials including the Income Statement, Balance Sheet, Cash Flow, Check Register and Credit Card Recap.

Erin Keller made motion to accept the May 2018 financials, Gail seconded the motion; vote 4:0 in favor; motion passed.

5. Board approval of contracts for 2018-19: CALPADS and Business Services contract with ExEd, Regional Duplication Specialists, Amplify, Scientific Learning, Thousand Joys, Illuminate, Growing Educators, Power My Learning for blended learning, Diana Kolhoff Math Coaching, Marissa, Hutter, Andrew Gilbert, Performing Arts Instruction, Patrice LaPorte, Occupational Therapy, Levi A. Henry, licensed Educational Psychologist, and the Lingual Tree (for speech therapy).

Peter Schoenfeld made a motion to approve the contracts for 2018-19. Bob Madok seconded the motion; vote 4:0 in favor; motion passed

6. Board Approval of Single Plan for Student Achievement 1819

Peter Schoenfeld made a motion to approve the Single Plan for Student Achievement 1819. Gail Berlant seconded the motion; vote 4:0 in favor; motion passed

7. Board approval of the updated LCAP plan for 2017-2020

Gail Berlant made a motion to approve the updated LCAP plan for 2017-2020. Peter Schoenfeld seconded the motion; vote 4:0 in favor; motion passed

8. Board Approval of LCAP Federal Addendum

Erin Keller made a motion to approve the LCAP Federal Addendum. Gail Berlant seconded the motion; vote 4:0 in favor; motion passed

9. Board approval of 2018-19 Budget

Erin Keller made a motion to approve the 2018-19 Budget. Bob Madok seconded the motion; vote 4:0 in favor; motion passed

10. Board Approval of the 18/19 Consolidated Application for Federal Funding.

Peter Schoenfeld made a motion to approve the 18/19 Consolidated Application for Federal Funding. Bob Madok seconded the motion; vote 4:0 in favor; motion passed

11. Board approval of 18-19 Education Protection Account (EPA) spending plan

Peter Schoenfeld made a motion to approve the 18-19 EPA spending plan. Gail Berlant seconded the motion; vote 4:0 in favor; motion passed

12. Executive Director's report (with updates on Strategic Goals)

13. Board Approval of updates to School Community Handbook

Peter Schoenfeld made a motion to approve the School Community Handbook. Gail Berlant seconded the motion; vote 4:0 in favor; motion passed

14. Board Approval of new food services management contract with Preferred Meals.

Gail Berlant made a motion to approve the new food services management contract with Preferred Meals. Erin Keller seconded the motion; vote 4:0 in favor; motion passed

15. Discussion of Executive Director Evaluation Process and Timeline

16. Receipt, Review, and Discussion of Annual Performance-Based Oversight Report from LAUSD for New Heights Charter School

Erin Keller made a motion to acknowledge receipt and review and discussion of Annual Performance-Based Oversight Report from LAUSD for New Heights Charter School. Peter Schoenfeld seconded the motion; vote 4:0 in favor; motion passed

17. Approval of Line of Credit for \$275,000 with \$500 fee

Peter Schoenfeld made a motion to approve the renew the line of credit in the increased amount of \$275,000 and authorize Amy Berfield and Peter Schoenfeld to sign bank loan documents and approve Amy Berfield and Michelle Robson as authorized signers to advance from the line of credit for 2018-19. Erin Keller seconded the motion; vote 4:0 in favor; motion passed.

Board discusses the advance on the line of credit will be subject to board approval

18. Set Board Calendar for 2018-19

Erin Keller to approve the following board meeting dates. Peter Schoenfeld seconded; vote 4:0 in favor. Motion passed

Board Meeting dates:

September 26, 2018

November 7, 2018

January 16, 2019

March 20, 2019

May 29, 2019

June 19, 2019

Adjourned at 2:10pm

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting of the New Heights Charter School Board may request assistance by contacting Mary Griffin, Lower Campus Office Administrator.

New Heights is committed to providing a working and learning environment that is free from unlawful discrimination and harassment. The school's nondiscrimination policy covers admission or access to, or treatment or employment in, school programs and activities. The lack of English language skills will not be a barrier to admission to or participation in school programs or activities.